



# Megan Furth Catholic Academy

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## Megan Furth Catholic Academy - After School Academic Program (2010-2011)

**Mission Statement:** The After School Academic Program (A.S.A.P.) is designed to increase the academic achievements, social development and life opportunities of children in the Megan Furth Catholic Academy community.

We pursue our mission because we believe in the extraordinary potential within all of our children. Megan Furth Catholic Academy's After School Academic Program features:

- \* Homework assistance and tutoring in literacy and math
- \* Enrichment community activities (arts, crafts, dance, Spanish/French classes, etc.)
- \* Mentoring from positive adult role models to build self-esteem and respect for others.
- \* Leadership of committed teachers, staff and trained college tutors.
- \* Educational opportunities through guest speakers, field trips and service projects.
- \* Demonstrated academic improvements and motivation to learn.
- \* Structured, safe and fun environment for all students.

We at Megan Furth Catholic Academy believe that the learning opportunities don't stop when the school bell rings at 4pm. The MFCA After School Academic Program is a supplemental educational program designed to boost children's academic and social achievements in a safe and supportive environment. MFCA would like to take full advantage of the time their students has after school to get a start on the daily homework and make sure that they are working on it correctly. We understand that homework is essential in reinforcing the skills that our students learned throughout the school hours. It is our goal that each student will be able to come home with a portion of their homework completed, allowing the parents to simply continue to guide them to complete their homework in a timely fashion.

In the MFCA After School Academic Program, students will gain a balance between social and academic development.

**HOURS:**

4:00pm-6:00pm	Kindergarten
4:00pm-6:00pm	Regular School Days
12:30pm-6:00pm	Minimum Days (There will not be ASAP during certain half days).

**OPEN:** Only on school days. ASAP is never open on holidays and vacation periods.

**ELIGIBILITY:** Only current MEGAN FURTH CATHOLIC ACADEMY students in grades K – 6<sup>th</sup>.

**FEES:**

ASAP:	\$100 per month for Kindergarten students
	\$100 per month for 1 <sup>st</sup> – 6 <sup>th</sup> grade students

**LATE FEE:**

- For every minute that you are late picking up your child past 6:00pm, you will be charged \$1.00 cash.
- You will be required to pay the late fee at the time of pick up, that present day or the following day.
- If you do not pay the late fee on time, for every day that you do not pay, another \$5.00 will be added to the fee.

## After School Academic Program Daily Schedule

**4:00 - 4:15**      **Snack in the classrooms is served (All Grades)**

**4:15 - 4:30**      **Outdoors Recess (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Grade)**

-Outdoor Recess provides students the opportunity to develop positive, supportive peer relationships through group activities.

**4:00 - 4:30**      **Kindergarten Snack and Educational Movie**

**4:30 - 5:30**      **Homework/Tutoring in the classrooms (All Grades)**

-The students quietly sit down in their seats and begin their Homework immediately.

-Homework and Tutoring time includes individual homework, journal writing and independent reading. Students must be working on something educational during this time. There will be no talking during this time, unless the students are given permission to work together on a homework assignment. Individual work is encouraged.

-University of San Francisco volunteers help students with homework and tutoring during this time.

**5:00 - 5:30**      **Optional Computer Lab (2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>)**

-Students have the option of staying in their classrooms and continuing to work on homework or they can elect to further develop their computer skills they have obtained during daily computer instruction when they are completed with their homework.

**5:30 - 6:00**      **Enrichment Activities (All classes combined in one classroom)**

-At this time, learning groups will be created, such as: math league, French Club, Spanish Club, Science Club, art projects, or simply read or do homework in the classroom designated for quiet independent activities.

-University of San Francisco volunteers are creative in developing their own enrichment activities and leading a small group of students on their selected talent with one of the Megan Furth ASAP staff members from the half an hour of 5:30-6:00pm. This consists of developing activities such as art, crafts, singing, dance, knitting, instrument playing, language instruction, science projects, health awareness, yoga, etc.

**6:00**              **Pick-up and Session ends at 6:00pm Sharp.**

## **Help Paying for Child Care**

Children's Council's Family Services Department provides child care payments for to eligible low-income families. They must be working, in job training, in transition off welfare, or have special family needs. Our CalWORKs subsidy programs help support more than 2,500 families and 4,500 children each year.

**Have you received welfare payments (CalWORKs) within the last two years?** If so, you may immediately qualify for our programs, depending on income and family size. You must still be working, going to school, or in an approved activity to qualify. Call **(415) 276-2951** to get started!

**If you have never been on welfare** and would like to see if you qualify, go to the Human Services Agency (HSA). It is at 170 Otis Street, 1st Floor, between 13th Street and Gough Street. There, you can meet with an Eligibility Worker, who will determine if you qualify. If you do, HSA will send a child care authorization to us and we will immediately assign you to a Family Service Specialist. You may call the Human Services Agency for further details at **(415) 557-5723**.

**If you do not qualify for welfare**, you can still apply for child care assistance through the Centralized Eligibility List (CEL). Complete a CEL application by visiting our Resource & Referral drop-in room at 445 Church Street, Monday through Friday from 9 am to 4 pm, or by calling **(415) 276-2951** for an application.



# *Megan Furth Catholic Academy*

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## **Megan Furth Catholic Academy, After School Academic Program (A.S.A.P.)**

### **2010-2011 Parent Contract**

\_\_\_\_\_  
*Student Name* (Please Print)

I, \_\_\_\_\_ agree that:

*Parent Name* (Please Print)

1. I will ensure that monthly fees are paid by the end of each service month.
2. I will be on time to pick-up and sign-out my child by 6 p.m.
3. I will agree to pay the late fee if I do not pick-up and sign-out my child by 6 p.m.
4. I will inform the Program Director of any special needs for my child.
5. I will inform the Program Director of any changes in my contact information, and the picking up on my child.
6. I will ensure that my child has the appropriate resources to do homework (paper, pencil, homework, etc.).
7. I will inform the Program Director if I need to terminate my child's participation in the After School Academic Program.
8. I will ensure that my child has all forms and fees submitted for fieldtrips and special activities.
9. I will discuss any problems, concerns, suggestions, or questions about the program with the Program Director.
10. I understand that not complying with this contract could lead to suspension or termination of my child in the After School Academic Program.



**Parent 2**

Name: \_\_\_\_\_ Title (Mr., Ms.): \_\_\_\_\_  
(First) (M.I.) (Last)

Relationship: \_\_\_\_\_

Street: \_\_\_\_\_ Home Phone: ( ) - \_\_\_\_\_

\_\_\_\_\_ Cell Phone: ( ) - \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Work Phone: ( ) - \_\_\_\_\_

**NON-CUSTODIAL PARENT(S) GUARDIAN INFORMATION:**

This section should be completed by families with joint or shared custody agreements

**Parent 1**

Name: \_\_\_\_\_ Title (Mr., Ms.): \_\_\_\_\_  
(First) (M.I.) (Last)

Relationship: \_\_\_\_\_

Street: \_\_\_\_\_ Home Phone: ( ) - \_\_\_\_\_

\_\_\_\_\_ Cell Phone: ( ) - \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Work Phone: ( ) - \_\_\_\_\_

**PLEASE LIST ALL PERSONS RESPONSIBLE FOR PICK-UP:**

- | Name:    | Phone:                     |
|----------|----------------------------|
| 1. _____ | Home: _____<br>Cell: _____ |
| 2. _____ | Home: _____<br>Cell: _____ |
| 3. _____ | Home: _____<br>Cell: _____ |

**MEGAN FURTH CATHOLIC ACADEMY CALENDAR 2010-2011**

Month	M	TU	W	TH	F	No. of days**	REMARKS
AUGUST	2	3	4	5	6	5	23-24 Teacher Service days 25 - First Day of School; minimum day no ASAP 25-27 Minimum Day; 12:30PM Dismissal; no ASAP
	9	10	11	12	13		
	16	17	18	19	20		
	23	24	25	26	27		
	30	31					
SEPTEMBER			1	2	3	21	6 - Labor Day; No school
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30			
OCTOBER	4	5	6	7	8	21	1 Columbus Day; No school 30-11/3 Report Cards-Parent Conference Week; 12:30 Dismissal
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		
	30	31					
NOVEMBER			1	2	3	16	11 Veteran's Day Holiday 24-26 - Thanksgiving Holidays
	8	9	10	11	12		
	15	16	17	18	19		
	22	23	24	25	26		
	29	30					
DECEMBER			1	2	3	14	20-31 - Christmas Vacation
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30	31		
JANUARY	3	4	5	6	7	20	3 - Classes Resume 17 Martin Luther King Day; No school
	10	11	12	13	14		
	17	18	19	20	21		
	24	25	26	27	28		
	31						
FEBRUARY		1	2	3	4	18	4 -PROFESSIONAL DEVELOPMENT DAY 21 President's Day; No School
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25		
MARCH	28	1	2	3	4	23	3/28-4/1 Spring-Parent Conference Week; 12:30 Dismissal
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25		
	28	29	30	31			
APRIL					1	15	1 Minimum Day; 12:30PM Dismissal NO ASAP 22 - Good Friday- No school 25-29 Easter Vacation
	4	5	6	7	8		
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		
MAY	2	3	4	5	6	21	30 - Memorial Day Observed 5/31-6/3 Final Exams
	9	10	11	12	13		
	16	17	18	19	20		
	23	24	25	26	27		
	30	31					
JUNE			1	2	3	7	3 8 <sup>th</sup> Grade Graduation; 12:30 Dismissal 7 Kindergarten Promotion 8 - Last Day of School
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30			